

**GOVERNMENT DEGREE COLLEGE  
KARVETINAGARAM, CHITTOOR (DT), A.P.**



Certificate Course  
On  
**TALLY ERP**

Organized by  
**Department of Commerce**

GOVT DEGREE COLLEGE KARVETINAGARAM

ప్రభుత్వ డిగ్రీ కళాశాల, కార్యవినగరం



**GOVERNMENT DEGREE COLLEGE  
KARVETINAGARAM  
CHITTOOR DIST. AP. 517582**



Certificate Course  
on  
**TALLY ERP**

Eligibility : B.Com

Registration Fee : Free

Registration Start : 17-08-2023

Registration End : 19-08-2023

Duration of Course : 60 Hrs

Course Start : 21-08-2023

Organized by  
Department of Commerce

**GOVERNMENT DEGREE COLLEGE: KARVETINAGARAM**

2023-24

**Certificate Course on Tally ERP**

S.No	Name of the Student	Class	Signature of the Student
1	A. Vamsi Krishna	III B.Com (CA)	A. vamsi krishna
2	A. Naveen	III B.Com (CA)	A. Naveen
3	G. Arunkumar	III B.Com (CA)	G. Arunkumar
4	K. Sai Prasad	III B.Com (CA)	K. Sai Prasad
5	M. Guru Sasidhar Reddy	III B.Com (CA)	M. Guru Sasidhar Reddy
6	K. Harsha Vardhan	III B.Com (CA)	K. Harshavardhan
7	P. Manoj	III B.Com (CA)	P. Manoj
8	S. Rajasekhar Reddy	III B.Com (CA)	S. Raja Sekhar Reddy
9	T. Praveen	III B.Com (CA)	T. Praveen
10	T. Ganesh	III B.Com (CA)	T. Ganesh
11	A. Venu Gopal	III B.Com (Gen)	A. Venu Gopal
12	B. Sonia	III B.Com (Gen)	B. Sonia
13	G. Vijetha	III B.Com (Gen)	G. Vijetha
14	K. Pavithra	III B.Com (Gen)	K. Pavithra
15	N. Sai Ram	III B.Com (Gen)	N. Sai Ram
16	P. Rudraiah	III B.Com (Gen)	P. Rudraiah
17	P. Rajasekhar	III B.Com (Gen)	P. Rajasekhar
18	P. Dharma	III B.Com (Gen)	P. Dharma
19	R. Mohan	III B.Com (Gen)	R. Mohan
20	V. Surya Babu	III B.Com (Gen)	V. Surya Babu

**GOVT. DEGREE COLLEGE, KARVETINAGARAM, CHITTOOR DIST.**

**Karvetinagaram**

**Date: 16-08-2023**

**CIRCULAR**

**All the B.Com students are hereby informed that the Department of Commerce is going to commence a certificate course on "TALLY ERP" from 21<sup>st</sup> August 2023 in the afternoon sessions.**

**Duration of the Course: Sixty Hours only**

**Course Fee: Free of cost**

**For further details contact: Dr. J. Babu, Department of Commerce**

  
**PRINCIPAL**  
**Govt. Degree College**  
**KARVETINAGAR - 517582.**  
**Chittoor Dt. A.P.**

GOVT. DEGREE COLLEGE, KARVETINAGARAM, CHITTOOR DIST

Certificate Course on "Tally ERP"

**Syllabus**

Total Hours:60

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**UNIT I**

1. Introduction; 2. Accounting System; 3. Inventory Control System; 4. Payroll System

**UNIT II**

1. Starting with Tally 7.2; 2. Creating Accounts Masters; 3. Creating Inventory Masters; 4. Entering Accounts Vouchers;

**UNIT III**

5. Entering Inventory Vouchers; 6. Introduction to VAT (Value Added Tax); 7. Ledgers and VAT; 8. More on VAT;

**UNIT IV**

9. VAT Documents and Reports; 10. Introduction to TDS; 11. Display/Reports in Tally; 12. The Collaborative Tally;

**UNIT V**

13. The Administrative Tally A. Fundamentals of Accounting; B. Fundamentals of Inventory

  
PRINCIPAL  
Govt. Degree College  
KARVETINAGAR - 517582.  
Chittoor Dt. A.P.





**Valedictory of Certificate Course: TALLY**

**GOVT. DEGREE COLLEGE, KARVETINAGARAM, CHITTOOR DIST.**

**DEPARTMENT OF COMMERCE**

**Brief Report on**

**"TALLY ERP"**

**A certificate course on Tally was inaugurated on 21<sup>st</sup> August 2023 in this college by the principal Dr. S. Vijayulu Reddy. The course duration was Sixty hours. This course was run free of cost to the student by the Department of Commerce. The course was run by Dr. J. Babu. The course was conducted one hour per day. Twenty students are enrolled in this course.**



GOVERNMENT DEGREE COLLEGE  
KARVETINAGARAM

# GOVERNMENT DEGREE COLLEGE


(Affiliated to S.V. University, Tirupathi)

KARVETINAGARAM - 517582, CHITTOOR DIST., ANDHRA PRADESH

## CERTIFICATE

This certificate is awarded to Mr. / Miss. **A. NAVEEN** in our  
institution for having completed in six Months **TALLY ERP** organized by the Department of  
Commerce in Computer Application from **21-08-2023 to 30-10-2023**

Place : Karvetinagaram

  
Course Co-ordinator

# REGISTER OF ATTENDANCE & FEES

FOR THE MONTH OF

2023

Name of the Institute Govt. Degree College, Kuvempur

Section ..... Place Kuvempur

Sl. No.	Admission No.	NAMES																							No. of days present	FEES		Date of payment					
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22		23	24		25	26	27	28	29
1		A. VAMSI KRISHNA																				/	a	/	/	a	/	/	a	/			
2		A. NAVEEN																				/	/	/	/	/	/	/	/	/			
3		G. ARUN KUMAR																				a	/	/	/	a	/	/	a				
4		K. SAI PRASAD																				/	/	/	/	/	/	/	/	/			
5		M. GURU SASI DHAR REDDY																				/	/	a	/	/	a	/	/				
6		P. MANOJ																				/	a	/	/	/	/	/	/	/			
7		K. HARSHA VARDHAN																				/	/	/	/	/	/	/	/	/			
8		S. RAJA SEKHAR REDDY																				/	/	/	a	/	/	a					
9		T. PROVEEN																				a	/	/	/	/	/	/	/	/			
10		T. GANESH																				/	/	/	/	a	/	/	/	a			
11		A. VENU GOPAL																				/	/	/	/	/	/	/	/	/			
12		B. SONIA																				/	/	/	/	a	/	/	/				
13		G. VIJETHA																				/	/	a	/	/	/	/	/				
14		K. PAVITHRA																				a	/	/	/	/	a	/	/				
15		N. SAI RAM																				/	/	/	/	/	/	a	/				
16		P. RUDRAIAH																				/	a	/	/	a	/	/	a				
17		P. RAJA SEKHAR																				/	/	/	/	/	/	/	/				
18		P. DHARMA																				/	/	/	a	/	/	/	/				
19		R. MOHAN																				a	/	/	/	/	a	/	/				
20		V. SURYA BABU																				/	/	a	a	/	/	a	/				

AD

Number present M  
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